

UNION GAP CITY COUNCIL REGULAR MEETING
Council Chambers, City Hall
Union Gap, Washington
January 11, 2010

- Call to Order Mayor Lemon called the Regular Meeting of the Union Gap City Council to order at 7:02 p.m.
- Council Members Present Council Members David Butler, Dan Vanover, Roger Wentz, Dave Matson, James Murr and Chad Lenz were present.
- Staff Present William Rathbone, Development Coordinator; Dennis Henne, Public Works Director; Bill Steele, Fire Chief; Robert Almeida, Police Chief; and Kathryn Thompson, City Clerk were present.
- Audience Present Joshua Murr, Jo Collier, Debbie Matson, Aubrey Reeves, Scott Steinloski, John Hodkinson, Mike Brown, Donald Beddoe, Benjamin Gefre, Tiffany Write, Julie Schilling, Ron Doyle, and others were present.
- Pledge of Allegiance Council Member Butler led the Pledge of Allegiance.
- Excuse Council Member Olson Mayor Lemon informed Council Member Olson telephoned to request to be excused from tonight's meeting as he is stuck in Utah.
- Motion by Council Member Wentz, seconded by Council Member Vanover to excuse Council Member Olson from tonight's meeting.
- Consent Agenda Motion by Council Member Vanover, seconded by Council Member Wentz to approve the consent agenda, as follows:
- Approve the Regular Council Meeting Minutes, dated December 14, 2009, as sent out on pages 5011 through 5017 of the Minute Book.
- Approve the Special Council Meeting Minutes, dated December 28, 2009, as sent out on page 5018 of the Minute Book.
- Approve Claim Voucher Nos. 76157 through 76237, in the amount of \$108,117.62 dated December 28, 2009 and transfer from the operating funds to the Claims Fund.
- Approve Claim Voucher Nos. 76238 through 76261, in the amount of \$265,364.86 dated December 31, 2009 and transfer from the operating funds to the Claims Fund.
- Approve Payroll Voucher Nos. 33128 through 33195, in the amount of \$145,252.31 dated December 31, 2009 and transfer from the operating funds to the Payroll Fund.
- Approve Claim Voucher Nos. 76262 through 76361, in the amount of \$141,151.81 dated January 11, 2010 and transfer from the operating funds to the Claims Fund.
- Adopt Resolution No. 840, A Resolution providing for a four day work week at Union Gap City Hall.
- Adopt Resolution No. 841, A Resolution authorizing the submittal of an application for funding assistance to the State of Washington Department of Commerce.
- Confirm Appointment of Julie Schilling to the Citizens For Union Gap's Future Committee.
- Motion carried unanimously; Council Member Olson absent.

- Ordinance No. 2656 – Amending Municipal Code – Leash Required for Dogs Motion by Council Member Wentz, seconded by Council Member Vanover to adopt and publish Ordinance No. 2656, An Ordinance amending Union Gap Municipal Code Chapter 6.04, Dogs, by adding a new section 6.04.035, “Leash Required”; providing for severability; and establishing an effective date. Motion carried unanimously; Council Member Olson absent.
- Resolution No. 842 – Addendum No. 1 to Task Order No. 2-2006 with Huibregtse, Louman Associates, Inc. for 2006 Wastewater Collection System Improvements Council Member Vanover questioned if this addendum to the task order is a realignment of the money previously allocated to the 2006 Wastewater Collection System Improvements project.
The Public Works Director stated yes.
Motion by Council Member Wentz, seconded by Council Member Vanover to adopt Resolution No. 842, A Resolution authorizing the Mayor to sign Addendum No. 1 to Task Order 2-2006 with Huibregtse, Louman Associates, Inc. Motion carried unanimously; Council Member Olson absent.
- Resolution No. 843 – Authorizing Transit Route Change to Include Fullbright Park/Leisure Hill Mobile Home Park Mayor Lemon explained this proposed transit route change does not change the cost of service.
Council Member Lenz questioned if information regarding the route change could be included in the next newsletter.
Mayor Lemon said yes, information will be included in the newsletter.
Motion by Council Member Wentz, seconded by Council Member Vanover to adopt Resolution No. 843, A Resolution authorizing a route change to the established Union Gap fixed bus route to include stops at Fullbright Park and Leisure Hill Mobile Home Park. Motion carried unanimously; Council Member Olson absent.
- Resolution No. 844 – Authorizing Technical Assistance Contract with Yakima Valley Conference of Governments Motion by Council Member Wentz, seconded by Council Member Vanover to adopt Resolution No. 844, A Resolution authorizing the Mayor to sign a contract with the Yakima Valley Conference of Governments (YVCOG) so that YVCOG may provide technical assistance to the City in procuring development grants and other associated services. Motion carried unanimously; Council Member Olson absent.
- Resolution No. 845 – Amendments to Yakima County Regional Shoreline Master Program Council Member Matson stated he did not believe the information provided was clear on insurance issues and he would like to see a map on where we are now and what we stand to lose along the Yakima River and Ahtanum Creek under the shoreline program.
The Development Coordinator informed the Regional Shoreline Master Program was adopted by the Council in August 2008 and then it was sent to the Department of Ecology (DOE) for review as required by state law. These amendments are a result of the changes made by the DOE. He explained flood insurance is not part of this program and shore land is defined by floodplain and floodway.
Council Member Matson questioned if the insurance company is dictating what DOE should do.
The Development Coordinator explained the National Flood Insurance Program does dictate where development can occur, but that is separate from this Shoreline Program. He informed the Council reviewed the floodplain maps a couple of months ago, and these amendments do not change boundaries, they change wording. He then informed the City either needs to adopt this regional program or strike out on its own and develop its own program.

Council Member Wentz commented the City does not have \$100,000 plus to develop its own program.

Motion by Council Member Wentz, seconded by Council Member Vanover to adopt Resolution No. 845, A Resolution pertaining to shoreline management planning and implementation and adopting various changes to the revised Yakima County Regional Shoreline Master Program as mandated by the State of Washington Department of Ecology. Motion carried: Council Members Butler, Vanover, Wentz, Murr, and Lenz voting in favor; Council Member Matson voting no; Council Member Olson absent.

Resolution No. 846 –
Approving Binding Site
Plan – Sutherland
Business Park LLC –
Union Gap Promenade

Motion by Council Member Wentz, seconded by Council Member Vanover to adopt Resolution No. 846, A Resolution approving the final binding site plan of the Union Gap Promenade and authorizing signing of the final site plan.

The Development Coordinator explained the binding site plan is much like approval of a plat; there is preliminary approval followed by final approval. He informed this site plan will be finalized with easements, right-of-way, etc., signed and recorded with the County Auditor.

John Hodkinson informed this project is on the fast track and stated there are no changes from the preliminary plan approved by the Council. He expressed appreciation for the City's cooperation with this development.

Council Member Wentz questioned when development would begin.

Mr. Hodkinson stated it depends on the weather, but they would like to open in the Fall.

Mayor Lemon called for a vote on the motion by Council Member Wentz, seconded by Council Member Vanover to adopt Resolution No. 846, A Resolution approving the final binding site plan of the Union Gap Promenade and authorizing signing of the final site plan. Motion carried unanimously; Council Member Olson absent.

Declare Projects
Complete & Approve
Acceptance – Ahtanum/
Main I/S and Rudkin
Resurfacing
Improvements Project

Motion by Council Member Wentz, seconded by Council Member Vanover to accept the Ahtanum/Main I/S and Rudkin Resurfacing Improvements Project as complete and authorize Final Progress Estimate No. 3 in the amount of \$6,362.02, and release retainage after all conditions, in the attached letter, have been met. Motion carried unanimously; Council Member Olson absent.

Tourism Promoter
Presentation of Year-
End Report

Scott Steinloski, Tourism Promoter, presented a PowerPoint presentation overview of the last year of tourism. He reviewed the mission statement, brand, logo, and website and explained the advertising that has been done. He informed the City was very fortunate to host a group of French journalists who visited the Agricultural Museum and one Dutch journalist who chose to visit the Agricultural Museum. He also invited the Council Members to attend Lodging Tax Advisory Committee meetings.

Selection of Mayor Pro-
Tem for 2010

Mayor Lemon informed his recommendation is to keep the current Mayor Pro Tem, Roger Wentz, as the Mayor Pro Tem for 2010.

Motion by Council Member Vanover, seconded by Council Member Butler to appoint Council Member Wentz as Mayor Pro-Tem for 2010. Motion carried unanimously; Council Member Olson absent.

Introduction of Julie
Schilling

Mayor Lemon introduced Julie Schilling and informed she was appointed to the Citizens For Union Gap's Future Committee on tonight's consent agenda.

Ms Schilling informed she was late tonight because she was at a Westside Merchants meeting and she has been out of the country for three weeks. She informed she and others helped Mike Brown with the parade and she will be calling the other volunteers to see when it is convenient to hold meetings. She informed she is also on the safety symposium committee and asked if Union Gap would help support the event in April again this year by contributing \$1,000 for the flyer.

Mayor Lemon stated he does not see a problem with the City helping send out the flyers again this year.

Council Member Vanover suggested Ms Schilling make a formal request.

Mayor Lemon requested Ms Schilling send him an e-mail.

Mike Brown, Parade Chairman, stated he was hit up by Council Member Matson to be the chair of the Citizens For Union Gap's Future Committee. He stated he will not be able to be the chair of the committee, but he will serve on the committee and help. He also informed the Christmas parade was awesome with about 25 entries, and it really helped to go to the Sunnyside parade and invite participants.

Council Member Wentz thanked Mr. Brown for chairing the parade and stated he did an awesome job.

Mr. Brown stated the only complaint he received was that the lead cars went too fast. Mr. Brown also informed the City's office staff are excellent people to work with and helped with the forms and printed documents for him.

Items from the Audience

There was no one present wishing to speak.

Develop Agenda for Jan. 25, 2010 Council Meeting

There were no additional items for the January 25, 2010 Council agenda.

Departmental Reports

Mayor Lemon informed the following reports are in the packet and questioned if the Council has any questions of the departments: Police Department Status Report – November 2009; Building/Mechanical & Plumbing Report – December 2009; and Tourism Promoter Status Report – December 2009.

Dog Leash Ordinance. Mayor Lemon informed the Council passed a dog leash ordinance with a civil penalty previously tonight. He requested the Police Chief provide the officers with a copy of the ordinance.

Council Member Vanover questioned when the ordinance would be effective.

The City Clerk stated five days after publication, and publication will be Friday.

Fire Fighter Intern Program. Council Member Wentz questioned the status of the fire fighter intern program.

The Fire Chief stated the intern program is in place, but the funding was removed from this year's budget so the program is not operating.

Communications/ Questions/Comments

Good-bye & Best Wishes to the Development Coordinator. Council Member Butler commented this is Bill Rathbone's last Council meeting and stated it has been a pleasure working with Bill for the last number of years and he wishes him

well.

Mayor Lemon stated Bill has done an excellent job since he has been Mayor and he thanked Bill for what he has done for the City.

Julie Schilling informed they built their home here under Bill's supervision and he helped them a lot during the process. She stated he is an asset and she hopes he will still help Union Gap.

The Public Works Director thanked Bill for working with him and stated he appreciates the help Bill has provided.

Valley Mall Boulevard Phase IV. The Public Works Director informed bids for Valley Mall Boulevard Phase IV will be opened January 13th and he will attempt to have the bid award on the January 25th Council agenda.

Council Member Wentz questioned when construction will begin.

The Public Works Director stated our project will be in conjunction with the Washington State Department of Transportation (WSDOT) project and he is not certain when construction on our part of the project will be. He stated WSDOT has two roundabouts scheduled for 2010.

Council Member Vanover questioned if truck restrictions will be lifted on some of the City's streets during construction.

The Public Works Director informed staff can look into the restrictions.

Mayor Lemon stated the truck restrictions are set by ordinance so lifting the restrictions would require an ordinance change.

Council Member Butler questioned if there are still plans for an off ramp behind Super 8 hotel.

The Public Works Director stated the plans have changed several times, but he does not believe there are still plans for an off ramp behind Super 8.

TransAction Trip to Washington D.C. Mayor Lemon informed the Public Works Director will be going to Washington D.C. with TransAction this year.

The Public Works Director informed TransAction has requested one Union Gap person attend with their delegation of six people.

Good Bye to the Development Coordinator. John Hodkinson informed he hired Bill many years ago and has had the pleasure of working with him all these years. He thanked Bill for his service.

Good Bye to the Development Coordinator & Valley Mall Boulevard Phase IV. The Police Chief stated it has been a pleasure working with the Development Coordinator, and requested the Police Department be kept informed of the Valley Mall Boulevard construction schedule.

Adjournment

At 8:09 p.m., Mayor Lemon adjourned the Regular Council meeting.

These minutes dated January 11, 2010 were approved at the Regular Council Meeting of January 25, 2010.

CITY OF UNION GAP REGULAR COUNCIL MEETING MINUTES – January11, 2010 - CONT.

Jim Lemon, Mayor

ATTEST:

Kathryn Thompson, CMC, City Clerk